



Christmas Arts & Crafts Exhibition

12 & 13 December, 10am - 4pm
19 & 20 December, 10am- 4pm



Title.....
Contact Name.....
Business Name.....
Address.....
.....Postcode.....
Email.....
Website.....
Telephone.....
Business Description.....
.....
Facebook/Instagram handle

Pitch details	Cost	Please tick preference
Space in Tapestry Suite (Approx 6ft) Weekend 1	£50 + VAT	
Space in Tapestry Suite (Approx 6ft) Weekend 2	£50 + VAT	
Optional Extra : Trestle Table	£5 + VAT (per weekend)	

Please return completed applications, with examples of the offering to
info@boughtonhouse.co.uk
or post to:

Boughton House
Kettering
NN14 1BJ

Deadline for applications is:
Friday, 1st October 2026

Places will be allocated on a first-come-first-served basis with an emphasis on quality products, variety and customer interest. Please be aware that no application is confirmed until a response is received from the event organising team.

Enquiries please contact us on 01536 515 731 or email info@boughtonhouse.co.uk. Payment can be made by cheque, BACS or over the phone.

Christmas Art Exhibition | Terms & Conditions

Trader Terms and Conditions

By submitting an application, the Trader agrees to be bound by these terms and conditions.

“This Agreement” means the Form and these terms and conditions.
“Cost” means the cost of the pitch narrated on the Form and the Electricity Fee (if any).
“Electricity Fee” means the electricity fee (if any) narrated on the Form
“Event” means the 2026 Christmas Art Exhibition at the Venue on: 12 & 13 and/or 19/20 December 2026.
“Form” means the trader application form submitted by the Trader.
“Organiser” means Boughton Estates Limited (Company Number 271595) and having its registered office at Estate Office, Weekley, Kettering, Northamptonshire NN16 9UP, its employees, contractors and agents.
“Stall” means the space allocated by the Organiser to the Trader
“Trader” means the person, organization or company narrated on the Form
“Venue” means the Tapestry Suite at Boughton House, Kettering.

APPLICATION PROCESS AND PAYMENT

Bookings only become effective after the following documents have been received and approved by the Organiser: (i) the completed Form, (ii) evidence of the Trader’s public liability insurance, (iii) a copy of the Trader’s risk assessment for the Event and (iii) payment of the Cost. Confirmation of your booking will be sent by email.

Not all applications will be successful due to the need to have a good variety of traders. The Organiser reserves the right to refuse applications without having to justify its decision. In the event that an application is refused, the Organiser will refund any Cost paid.

TRADER STALLS

The location of each Stall at the Event is at the sole discretion of the Organiser. The Organiser will endeavour to provide a Stall of the size indicated on the Form. Two chairs will be provided. The Trader shall not extend beyond the agreed stand size booked.

The Trader may begin setting up from 8am on each day of the Event and should have their Stall displays completed for public opening at 10am on the first day and 10am on the second day of the Event. Packing up of the Stall is not permitted before the end of the Event Time on the last day of the Event. Packing up must be completed by 6pm on the last day of the Event.

The Trader is required to trade for the full duration of the Event. The Trader should prepare enough stock to be present for the full hours of the Event. The Trader is required to maintain the Stall in an orderly, stocked and visually pleasing manner and the Trader should be well presented. The Trader is also responsible for the tidiness of the area in front of their stands. The Trader is responsible for the responsible disposal of all waste and rubbish generated at the Stall using the waste disposal facilities provided by the Organiser.

The Trader must not use any loudspeaker apparatus, microphones, noisy engines or other offensive practices likely to cause disturbance or annoyance to adjoining traders or the Event. Music/radios should not be played at any time.

Electrical installations may only be used with prior agreement. We require all electrical equipment be PAT certified for use. No naked flames, heating appliances or gas cylinders are permitted.

The Trader is not permitted to bring animals to the Event. Exceptions will be made for service animals.

The Organiser aims to provide access to wi-fi but cannot guarantee the accessibility, availability or speed of wi-fi.

Sharing or sub-letting of the Stall is not permitted.

The Trader is responsible for the cost of making good any damage caused by the Trader, their employees, contractors and agents, beyond normal wear and tear.

GOODS FOR SALE

The Trader must only sell goods in line with their business as set out in the Form. The Trader is only permitted to sell alcohol if they hold the relevant alcohol licence. The Trader is prohibited from selling any illegal goods.

The Trader shall comply with all statutes, bye-laws and other regulations whatsoever, including those relating to food hygiene and allergen labelling. The Trader is responsible for “policing” the products that they are selling or sampling. It is a Trader’s responsibility to ensure that the public are aware of any adverse consequences that sampling products may result in.

The Trader is responsible for ensuring that their stall displays, stands and stock are safe and inoffensive. The Organiser has the right to ask the Trader to remove any of the stock and to make alterations to their display if they are deemed unsuitable, create a hazard or for any other legitimate reason. Failure by the Trader to take remedial action may result in the Organiser asking the Trader to leave the Event.

SECURITY AND HEALTH & SAFETY

All stock and personal belongings at the Stand are the responsibility of the Trader.

The Organiser’s usual CCTV security will be in place, but the Trader is responsible for the safety and security of their stock, personal belongings, and the Organiser accepts no responsibility for any loss or damage to the Trader’s equipment, stock, vehicles or personal belongings. The Trader is advised not to leave valuables overnight.

The Organiser reserves the right to exclude or eject any person from the Event if it reasonably considered the behaviour of such person to be objectionable, a risk to health and safety, likely to cause any damage or will bring the Organiser and/or the Event into disrepute.

The Trader must comply with the health, safety and fire regulations of the Venue and any other management directions, including parking and loading/unloading arrangements, as determined by the Organiser and/or staff at the Venue.

Smoking is permitted only in designated smoking zones.

INDEMNITY AND INSURANCE

The Trader is required to take out their own public liability insurance and is recommended to take out their own insurance to cover loss or damage to their own stock and possessions.

The Trader indemnifies the Organiser against any and all loss, costs, expenses and liabilities caused by the Trader’s breach of these conditions or by anything done on or from the Stall caused directly or indirectly by the Trader, its servants, agents or sub-contractors.

The Trader acknowledges that the Organiser is not responsible nor holds any liability for any financial losses incurred by the Trader, or for any loss or damage of equipment, stock or personal belongings, or personal injury of employees working for or connected to them. The Organiser shall not be responsible for death or personal injury to the Trader or employees, agents, contractors or other invitees of the Trader save as a result of the Organiser’s negligence. Nothing in this Agreement shall exclude or limit liability for death or personal injury resulting from the negligence of the Trader, the Organiser or their servants, agents or employees.

The Organiser is not responsible for loss of profits, for damage or theft of the Trader’s stock, interruption of power or services, or failure of press advertisement fully contracted to appear, inclement weather and failure of sub-contractors or agent to perform, which may result in loss to the Trader.

CANCELLATION BY THE ORGANISER

If, at the absolute discretion of the Organiser, the Venue becomes (or is likely to become) unfit, unavailable, unsafe or impracticable to hold the Event for reasons beyond the control of the Organiser including (without limitation) fire, flood, storm and acts of God, the Organiser reserves the right to change the location and/or date of the Event, curtail the Event, change the dates of the Event or to cancel the Event and no refund will be given by the Organiser to the Trader.

If the Organiser cancels the Event for any other reason, a full refund will be made to the Trader.

In both cases, the Organiser will not have any liability to the Trader for additional expenses, loss or damage suffered by the Trader.

CANCELLATION BY THE TRADER

Cancellations must be received in writing. The Trader will not be entitled to a refund of any part of the Cost paid.

Upon cancellation by the Trader, the Trader shall remain liable to pay the Organiser the amounts due from it under this Agreement prior to such termination.

TERMINATION

Without limiting its other rights or remedies, the Organiser may terminate this Agreement by notice in writing (i) if the Trader takes any step or action in connection with its entering administration, provisional liquidation or any composition or arrangement with its creditors (other than in relation to a solvent restructuring), obtaining a moratorium, being wound up (whether voluntarily or by order of the court, unless for the purpose of a solvent restructuring), having a receiver appointed to any of its assets or ceasing to carry on business or (ii) in the event of a breach by the Trader of any of its obligations in this Agreement.

PRESS AND PROMOTION

The Trader agrees to grant the Organiser a non-exclusive copyright license for the purposes of promoting and publicising their work, the Event and future events, including any photographs taken by the Organiser of the Stand and the Trader (and any employees, agents or sub-contractors) during the Event. In entering into this Agreement the Trader is aware that these materials may be used for promotion of the Event and other similar events including on the World Wide Web and on social media. The copyright is and will continue to be beneficially and solely owned by the Trader who must ensure that it does not and will not infringe on any other copyright.

OTHER

By completing the Form, the Trader agrees that their information will be stored on the Organiser’s database (including personal data such as name, address, email address, phone number and organisation) which will be processed and stored to enable the Organiser to organise and run the Event and to enable the Organiser to contact you for future events and opportunities. This information will not be shared with any third party without the Trader’s consent. The Trader may update your details or request to the deleted from this list at any time.

If the Trader employs an employee, agent or sub-contractor, the Trader shall procure that the employee, agent or sub-contractor as applicable complies with these conditions but the Trader shall remain liable to the Organiser for the performance thereof.

The Trader’s right to occupy the Stall is as a licensee. No landlord and tenant relationship is created. The Organiser shall be permitted to have access to the Stall at all times.

Any notice or other communication required to be given to a party under or in connection with this Agreement shall be in writing.

All sums due by the Trader will be subject to VAT where applicable.

If at any time one or more provisions contained in this Agreement is or becomes invalid, illegal or enforceable in any respect this shall not affect the validity, legality or enforceability of the remaining provisions which shall remain in full force and effect.

The validity construction and performance of this Agreement shall be governed by Scots Law and shall be subject to the nonexclusive jurisdiction of the Scottish Courts.

I agree to the above terms and conditions:

Signed:

Date.....